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| Purpose: Board Meeting | |
| Date & Time of Meeting: | 03/03/2021 09:02 |
| Conference Call/In Person Meeting: | Phone Conference  call in - 515.604.9991, access code - 443184 |
| Minutes Prepared By: | B. Bush |

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| **#** | **Member Name:** | **Position:** | **Status:** |
| 1 | Douglas Hayes | President |  |
| 2 | Linda Zaziski | Vice President | X |
| 3 | Berj Bush | Secretary | X |
| 4 | Sandy Auferman | Treasurer/Finance | X |
| 5 | Gregory Zigulis | Chapter Delegate/Webmaster |  |
| 6 | Scott Wagner | Chapter Delegate |  |
| 7 | Jason Griffin | Chapter Delegate |  |
| 8 | Jessica M Jannaman/Aaron Munoz | Nominations & Elections Chair | X |
| 9 | Eileen M. Foley | Membership Chair | X |
| 10 | Lisa Macauley | Program Chair |  |
| 11 | Katherine Glodich | Foundation |  |
| 12 | Blake Hess | Student Affairs Liaison/ Professional Development |  |
| 13 | Open | Newsletter Editor/Government Affairs/Communication |  |
| 14 | Rebecca Drzewiecki | Awards & Honors |  |
| 15 | Tara Diesbourg | Oakland University Student Section Faculty Advisor | X |
| 16 | Donald Elswick Tim Murphy | University of Findlay Student Section Faculty Advisor |  |
| 17 | Karly | Student Section Member |  |
| 18 | Hunter James | Student Section Member |  |
| 19 | Carl Granger |  | X |
| 20 | Robert Gantt |  |  |
|  | X- Present | R- Reported Unable to Attend |  |
| Approvals | | | |
| **Quorum Established:** **YES** | | Called to Order | Action Item |
| **President**   1. Call to Order 2. Roll Call 3. Establish a Quorum 4. Introduce & Welcome New Attendees | | 9:04  Quorum Not Established Roll Call |  |
| **Secretary:**   1. Approve meeting minutes from last meeting | | Meeting minutes approved. |  |
| **Membership Chair:**   * 1. Membership Report | | 490 members reported. Added 8 student members, Thank you to Sandy & Tara! 3 GDC Cares applications. $2700 remaining. This is making a big impact on the student members. Good process developed.  Could we write something about how ASSP GDC is making a difference in our community? Post to webpage. Keep the message generic/no specific details on recipients. It would highlight this good cause.  We could make the GDC CARES into the chapters personal brand, good to promote and add other initiatives/programs into it.  Reminder to add documentation to financial folder for awarding funds to CARES program. This will assist during the audit cycle.  EF will send SA the google sheets link with this information. |  |
| **Chapter Communications Report:**   1. Website Chair – 2. Social Media Chair – 3. Newsletter Chair – 4. COVID-19 | | 1. Keep sending updates. 2. Facebook Group- Free for everyone to use. 3. No update. 4. Doug has some ideas for the newsletter/email update. AM will help start this. |  |
| **Treasurer:**   * 1. Review and approve Treasurer’s Report   2. Budget vs. Actuals and upcoming expenditures | | Sandy will send out financial statement for review and group discussed financials.  Spent $2300 scholarships, $2000 foundation, 120 membership, 6 more checks.  Jan. at $50531.67 | AI: Submit financial reports. |
| **ASSP Foundation Report:** | | Foundation thanked chapter for generous donation. | Contact Kathy phone/email to discuss foundation. |
| **Awards and Honors Report:** | | No Update. Need a meeting to pull all this information together, develop a process. Doug, Eileen, & Jessica will schedule a meeting. |  |
| **Student Sections Report:**   1. Oakland University Student Section Advisor    * 1. OLD Business      2. NEW Business | | **President** - Karly St. Aubin  **Vice-President** - Derek Evans  **Treasurer** - Cole Walls  **Secretary** - Natalya Groff  PPE for women meeting tomorrow with the student section (Zoom). The rest of year is planned out. Application is coming together.  Both sections are working on symposium on intergenerational workers. Speakers scheduled to give a talk on this topic.  Check out the LinkedIn Page for some great updates. |  |
| * 1. University of Findlay Student Section Advisor      1. OLD Business      2. NEW Business | | No update. |  |
| **Programs Report:** | |  |  |
| **Vice President:**   * 1. Chapter Business | | No update. |  |
| **Affiliate Societies Report:** | | Still involved with ESD & universities. Will provide additional details next meeting. |  |
| **Community Affairs Report:** | | Discussed above. |  |
| **Professional Development Report:** | | Volunteer opportunity for the MI Safety Conference ASSP booth. There is a training session beforehand. All MI chapters have a chance to participate. There is a sign-up sheet available.  Must be registered for the conference. Registration is now open. Discount code request for new members who sign up.  There will be networking breakout sessions/lounges for each industry. |  |
| **President:**   1. Chapter business items | | No update. |  |
| **Auditing and Nominating Report:**  **Delegates:** | | No update. Sent out info for slate of officers for group to review. Completed.  Online audit with Treasurer virtually, will send out to the group. Completed, need to type up. |  |
| **Governmental Affairs/Laws & Regs Report:** | | No update. |  |
| **Long Range Planning Report:** | | Zoom platform is available for ASSP chapters. Need to set up speaker/time/topic. It is a simple process. Free webinar to engage members & this counts towards COMPT. Advertising other chapters also will count towards that report. Ex: forklift safety program from mid-Michigan chapter. | AM suggested 4/1 for roundtable discussion/current events to kick off Zoom sessions. |
| **Round Table** | | Berj: Does the date/time work for everyone? Resend out survey link.  <https://doodle.com/poll/umq8zcxqcq7qeeds?utm_source=poll&utm_medium=link>  Shared information on MI Safety Conference volunteer sign-up. | AI: Need to list dates of events on website. |
| **President:**  Time adjourned at 09:48 AM | |  |  |
| **Next Meeting 04/07/2021 09:00** | |  |  |