



Meeting Attendees					
X	Sandy Aufermann	President	X	Jason Dubyk	Programs Chair
X	Berj Bush	Vice President	R	Aaron Munoz	Membership Chair
X	Karly St. Aubin	Secretary	X	Jessica Jannaman	Awards & Honors
X	Hayden Ploss	Treasurer	X	Linda Zaziski	Chapter Newsletter Editor, Nominations & Elections Chair
X	Gregory Zigulis	Chapter Advisory Group, Webmaster, Comm.	X	Carl Granger	Chapter Chair - Misc.
	Ciara Bazinski	Chapter Advisory Group	X	Tara Diesbourg	Oakland Univ. Student Section Advisor
X	Margaret Warack	Chapter Advisory Group			Univ. of Findlay Student Section Advisor
X	Edward Reamer	Guest			
X – Present R – Reported Unable to Attend					

Meeting Date/Time	
Date: 3/8/2024	Time: 2:06 PM
Location: Zoom / Oakland University	Recorded by: Karly St. Aubin

Agenda	
President's Remarks	5 minutes
Secretary – Approve Minutes	2 minutes
Vice President's Remarks	5 minutes
Treasurer's Report	2 minutes
Membership Chair Report	5 minutes
Student Sections Report	5 minutes
Programs & PD Report	5 minutes
Round Table	25 minutes

Notes
Quorum Established: Yes
President's Remarks: <ul style="list-style-type: none">Establish a QuorumCall to OrderRoll CallIntroduce & Welcome New AttendeesProposal to reimburse or somehow support students from OU and Findlay that are interested in attending the MSC.<ul style="list-style-type: none">\$1,000 total, up to \$100 per studentMust submit receipts to Treasurer for reimbursementWill cover travel, accommodations, and food costs onlyKarly S. motion to approve, Hayden P. secondTara to comm to OU students. U of Findlay - Karly S. to communicate to U of Findlay contacts.Reminder: ASSP All Chapter Social, April 16 8-10 pm<ul style="list-style-type: none">https://greaterdetroit.assp.org/events/michigan-assp-all-chapter-social/
Secretary: <ul style="list-style-type: none">Approve minutes from last meeting



- o Sandy A. motion to approve, Berj B. second
- **Newsletter**
 - o Next newsletter coming out at the end of March.
 - o Please send all notable things!
- **Survey - Board Meeting Times Review**
 - o Filtered the responses to show the top availability, and then further filtered it to show what voting members specifically were available.
 - o The two time/days that the majority of *all members* are available and that *all* (but one) *voting members* are available are:
 - Wednesday, 12-1 pm. Vote:(6)
 - Thursday, 2-3 pm. Vote: (7)
 - o **Vote**
 - April Board Meeting: **Thursday, 2-3 pm**

Vice President's Remarks:

- Chapter Golf Outing update
 - o Will be a big project. Need to launch a sub-committee.
 - o Approx. \$5,000 cost
 - o Purpose?: ASSP Foundation, scholarship...
 - o 9-hole course
 - o Jessica J. - OU has a golf course we could potentially use. Tara D. will reach out regarding a discount.

Treasurer's Report:

- *Review and approve Treasurer's Report Budget vs. Actuals*
 - o Hayden shared 2 bank statements during the meeting.
 - o Sandy A. motioned to approve. Berj B. second.
 - o End of fiscal year coming up - Berj B. to support Hayden P.
 - Check date for audit and establish action.

Membership Chair Report:

- **Membership Report**
 - o Active – 520
 - o New – 0
 - o Expired – 8 – no students.
 - o Transfer – 1 out of GDC to West Michigan – lives in Portage
- *Communications Report*
- *Membership Report*
- *Communications Report*

Student Sections Report:

- *Oakland University*
 - o Several students interested in MSC.
- *University of Findlay*
 - o No updates

Programs & PD Report:

- **Programs**
 - o April - Michigan Safety Conference
 - Early bird pricing through 3/23 - \$240 for both days
 - o April - Michigan ASSP All Chapter Social (in-person)
 - *Now available to register on GDC website*
 - o May - Mike Eckert, Emotional Intelligence in Safety (Virtual Lunch & Learn)
 - *Now available to register on GDC website*



- o June - Robert Pater, Preventing Slips, Trips, Falls: Going Beyond Doing the Same Things To Achieve Real Results (Virtual Lunch & Learn)
 - *Now available to register on GDC website*
- o July - *Linda Z. to organize Chemical Safety/Pesticides facilitation June 18 at 3:30 in-person/virtual*
- o August - Coffee with MIOSHA / *Open*
- o September - EHS Student/ASSP Speed Networking / *Jason D. to reach out about vaping safety speaker*
- o October - *Open*
- o November - *Open*
- o December - CAM Leadership Conference / *Open*
- o Working to schedule 2 more speakers for June. Communicating with other speakers to work on scheduling.
- **ASSP Events**
 - o Virtual leadership conference April 2024 - ASSP Leadership sent a reminder email to register.

Roundtable:

- **Tabled from February:** GDC to consider bringing back Student Scholarships (\$1,000 for OU and UF each). Need to decide criteria.
 - o Technical paper writing contest was held a few years back
 - Berj suggested giving a scholarship for volunteering with the chapter or community, etc.
 - Help with newsletter, social media ambassador, support Programs, give a presentation, etc.
 - Tara D. suggests moving away from essay-style requirements due to technological efficiency. We are looking for more engagement.
 - o Other chapters do provide scholarships
 - o What is the budget for next chapter year?
 - o Suggestion to make the scholarship available to EHS students that are not currently involved in the student sections.
 - o Karly suggested creating a "Recognition" award instead. No firm requirements, but awarded to a student upon decision of the GDC. No marketing involved.
 - o Table until May board meeting to determine feasibility with budget.
- **Advisory Meeting** - Margaret W. and Greg Z.
 - o Topics: How is ASSP being viewed at this time? What do we want to see?
 - o Foresight process
 - o When we get information for an upcoming meeting, Margaret is happy to share with the members and ask if there is feedback. We want to ensure the entire chapter is represented.
 - Margaret W. to provide information to Sandy A. Sandy to email to all members. Next meeting is May 23.
- Upcoming meeting: Western MI Industrial Hygiene presentation, March 12th 1-4 PM
 - o New ISO 45006 standard - Prevention of Infectious Diseases in the Workplace (H&S participation in overall process, recommendations for what should be present)
 - o Information on ASHRAE 241 - Ventilation
- Upcoming meeting: ASSP presentation Consultants Practice Specialty Group, March 26th 12 PM
 - o Processes for how to handle OSHA and MIOSHA visits (legal implications, inspections, responses)
 - o Facilitated by individual with CSP and law degree
- Happy International Women's Day! Congratulations Dr. Tara Diesbourg on her WISE award!!
- **Optional:**
 - o *ASSP Foundation*
 - o *Awards & Honors*
 - o *Advisory Committee*
 - o *Affiliate Societies*
 - o *Community Affairs*
 - o *Auditing & Nominating*
 - o *Govn't Affairs*
 - o *Long Range Planning*



Meeting Adjourn: 3:04 PM

Action Items

Item No.	Action Item	Responsible Party	Target Date	Completion Date
1	Add Mid-MI meeting to COMT	Sandy A.	1/31/2024	1/19/2024
2	Draft first newsletter	Sandy A. / Karly S.	1/31/2024	1/19/2024
3	Decide criteria for student scholarship	Berj B.	7/30/2024	
4	Coordinate with other MI chapters to coordinate MSC joint presentation	Sandy A. / Berj B.	2/29/2024	2/16/2024
5	Create and send member interest survey, review results in Feb. board meeting	Karly S. / Sandy A.	2/16/2024	2/16/2024
6	Create and send out Board Member survey for meeting times/days	Karly S.	3/8/2024	2/22/2024
7	Prep for fiscal end of year audit.	Berj B. / Hayden P.	4/30/2024	

Archived Action Items (2023)

Item No.	Action Item	Responsible Party	Target Date	Completion Date
1	Work with Rich DeLeau for sponsorship information	Greg Z.	11/15/2023	1/19/2024
2	Purchase presentation supplies (speaker, microphone, projector)	Sandy A.	11/15/2023	10/23/2023
3	Collect student memberships and pay	Tara D./Berj B.	10/15/2023	12/15/2023
4	Send out Long-Range Planning Survey	Linda Z./Sandy A.	10/27/2023	12/15/2023