



Purpose: Board Meeting	
Date & Time of Meeting:	08/17/2023
Conference Call/In Person Meeting:	Zoom
Minutes Prepared By:	B. Bush

Member Name:	Position:	Status:
Sandy Aufermann	President	
Berj Bush	Vice President	X
Karly St. Aubin	Secretary	
Hayden Ploss	Treasurer/Finance	X
Gregory Zigulis	Chapter Delegate/Webmaster	X
Ciara Bazinski	Chapter Delegate	X
Jessica Jannaman	Awards & Honors	
Aaron Munoz	Membership	X
	Program Chair	
	Foundation	
	Student Affairs Liaison/ Professional Development	
	Newsletter Editor/Government Affairs/Communication	
	Nominations and Elections	
	Oakland University Student Section Faculty Advisor	
Tara Diesbourg	University of Findlay Student Section Faculty Advisor	X
Tim Murphy	Student Section President- OU	
	Student Section Member	
Carl Granger		
Linda Zaziski		X
Margaret Warack		
Doug Hayes		
X- Present	R- Reported Unable to Attend	
X – Present	R – Reported Unable to Attend	
Quorum Established: Yes		
President		Action Item
a. Call to Order		

<ul style="list-style-type: none"> b. Roll Call c. Establish a Quorum d. Introduce & Welcome New Attendees 		
<u>Secretary:</u> Approve meeting minutes from last meetings	9:34 called to order.	
<u>Membership Chair:</u> a. Membership Report	Berj sent out July meeting minutes. Linda motion to approve the minutes, Berj 1 st , Greg 2 nd - approved.	
<u>Chapter Communications Report:</u> a. Website Chair – b. Social Media Chair – c. Newsletter Chair –	480 current total membership. 5 new, 19 expired, 1 transfer. AM sent out a welcome letter to the new members.	
<u>Treasurer:</u> Review and approve Treasurer's Report Budget vs. Actuals and upcoming expenditures	About 38 votes returned, no challenges. Slate of officers were voted in. Need photos from board/extended board. Will post to GDC website.	
<u>ASSP Foundation Report:</u>	Discussed July 2023 report and financials with group. Berj motion to accept treasurer report. Hayden 1 st , Ciara 2 nd - motion passed. Investigate other event payment systems- Paypal vs Venmo, Zelle, etc. At the ROC- ask other chapters what they are using or ask Society what platform they recommend if Event Espresso will no longer work with PayPal.	
<u>Awards and Honors Report:</u>		
<u>Student Sections Report:</u> Oakland University Student Section Advisor	Received SPY award in the mail. Will announce winner at upcoming event.	
University of Findlay Student Section Advisor	Off for summer break. Five students volunteered to be on board (including social media person). Will have some continuity from last board to upcoming board. Need to update officer position list in the ASSP leadership report (when available). Tara will send the list over when available.	
<u>Programs Report:</u>	Received email back from Kim- unable to attend previous meeting.	

	lichtveld@findlay.edu is the correct email address.	
<u>Vice President:</u> Chapter Business	<p>Coffee with MIOSHA event (8/15) was very successful.</p> <p>Detroit Tiger's Baseball game upcoming. A baseball ergonomist will give a presentation. Set for Monday August 21. T-shirts are ordered, should arrive in time. Consider speaker gifts for Mark as well.</p> <p>Next event: Food safety meeting in September, include OU food teaching lab (tentative). Oct- ergonomics placeholder meeting.</p>	
<u>Affiliate Societies Report:</u>	<p>Shared chapter leader resources link on ASSP website. There is an upcoming chapter leader volunteer event. Double check ASSP emails are coming through (correct email address, spam folder, etc.)</p> <p>Chapters (assp.org)</p>	
<u>Community Affairs Report:</u>	Doug not on for updates to affiliate societies report.	
<u>Professional Development Report:</u>		
<u>President:</u>	Technical meetings can have CEU's associated with them- need to apply w/ Society.	
<u>Auditing and Nominating Report:</u> <u>Advisory Committee:</u>	<p>We can make an announcement/email to announce new board and goals for the upcoming year.</p> <p>Reminder to take leadership/officer role courses on the ASSP website.</p> <p>Berj to send chapter goals worksheet to group.</p>	
<u>Governmental Affairs/Laws & Regs Report:</u>	No updates.	
<u>Long Range Planning Report:</u>	No Update.	
<u>Round Table</u>	<p>The survey is all-set to be sent out. We will use this as a training opportunity on the ASSP platform.</p> <p>Will have a raffle for 2 \$25 gift cards to encourage responses to the survey.</p>	
<u>President:</u> Time adjourned at 10:07 AM		

	<p>GZ: Espresso registration 100 for MIOSHA, 23 (+1 for speaker= 24) signed up for Tigers game. 6 spots left.</p> <p>AM: ASSP banner in progress, contacted Society for name tags as well.</p>	
Next Meeting <u>09/21/2023 9:30</u>		