



Meeting Attendees					
X	Sandy Aufermann	President	R	Tim Murphy	Univ. of Findlay Student Section Advisor
X	Berj Bush	Vice President	X	Aaron Munoz	Membership Chair
X	Karly St. Aubin	Secretary	R	Jessica Jannaman	Awards & Honors
R	Hayden Ploss	Treasurer	X	Linda Zaziski	Chapter Newsletter Editor, Nominations & Elections Chair
R	Gregory Zigulis	Chapter Advisory Group, Webmaster, Comm.	X	Carl Granger	Chapter Chair - Misc.
R	Ciara Bazinski	Chapter Advisory Group			
X	Margaret Warack	Chapter Advisory Group			
X	Tara Diesbourg	Oakland Univ. Student Section Advisor			
			X – Present	R – Reported Unable to Attend	

Meeting Date/Time	
Date: 9-29-2023	Time: 2:14 PM
Location: Zoom / Bahama Breeze Troy, MI	Recorded by: Karly St. Aubin

Agenda	
President's Remarks	5 minutes
Secretary – Approve Minutes	2 minutes
Vice President's Remarks	5 minutes
Treasurer's Report	2 minutes
Membership Chair Report	5 minutes
Student Sections Report	5 minutes
Programs & PD Report	5 minutes
Round Table	25 minutes

Notes
Quorum Established: Yes
<p>President's Remarks:</p> <ul style="list-style-type: none"> ● Establish a Quorum <ul style="list-style-type: none"> ○ Quorum established ○ Reminder: Only elected officers can vote (President, VP, Secretary, Treasurer, and three Advisory Group Members). 4 officers must be present to conduct official business. ● Call to Order ● Roll Call ● Introduce & Welcome New Attendees ● Motion to purchase presentation equipment (\$1,500). Approved: Karly, Berj, Margaret
<p>Secretary:</p> <ul style="list-style-type: none"> ● Approve minutes from last meeting <ul style="list-style-type: none"> ○ Motion to approve: Berj, Margaret
<p>Vice President's Remarks:</p> <ul style="list-style-type: none"> ● 2022 SPY Award - Congratulations Greg Z.!!!



Treasurer's Report:

- Review and approve Treasurer's Report Budget vs. Actuals
 - Sent via email to Board
 - Expenses for events and speaker gifts
 - Transferred PayPal \$ into account
- Well done on spending appropriately

Membership Chair Report:

- Membership Report
 - Total 500, Exp 18, New 16, 1 Transfer (as of 9/20/23)
- Communications Report
 - No update
- Looked into banners and name tags
 - Society is not supplying

Student Sections Report:

- Oakland University
 - 5 volunteers for student section
 - 2 social media/communications volunteers
 - Kick-off event went well at OU, hoping to see engagement in meetings this year
 - Collecting applications for memberships currently
- University of Findlay
 - No update

Programs & PD Report:

- ASSP Leadership Conference 2023
 - November 2, 2023
 - Continuous learning every few months
 - Virtual
 - CEUs available
- Programs
 - Piloting Bahama Breeze as venue - Please send feedback!!
 - Staff good, environment good
 - BH has a safety committee! Loop them into a meeting?
 - Easy to book with. There is a private space available if needed.
 - Tigers event went well - look into doing this next year
 - Planning events for October-December
 - October - costume party and technical meeting 10/27
 - November - technical meeting (construction) 11/17
 - December - safety trivia 12/15

Roundtable:

- Advisory meeting October 5, 2023 (virtual)
- Long-Range Planning Survey needs to be sent out
 - Come back to discuss how to sift through data in October
- Bylaws in Word doc?
- Optional:
 - *ASSP Foundation*
 - *Awards & Honors*
 - *Advisory Committee*
 - *Affiliate Societies*
 - *Community Affairs*
 - *Auditing & Nominating*



- o *Govn't Affairs*
- o *Long Range Planning*

Meeting Adjourn: 2:51 PM

Action Items

Item No.	Action Item	Responsible Party	Target Date	Completion Date
1	Work with Rich DeLeau for sponsorship information	Greg Z.? (confirm)	11/15/2023	
2	Purchase presentation supplies (speaker, microphone, projector)	Sandy A.	11/15/2023	
3	Collect student memberships and pay	Tara D./Berj B.	10/15/2023	
4	Send out Long-Range Planning Survey	Linda Z./Sandy A.	10/27/2023	