



Meeting Attendees					
X	Berj Bush	President		Jason Dubyk	Programs Chair
X	Linda Zaziski	Vice President	X	Aaron Munoz	Membership Chair
	Karly St. Aubin	Secretary		Jessica Jannaman	Awards & Honors
X	Hayden Ploss	Treasurer		Carl Granger	Chapter Chair - Misc.
X	Gregory Zigulis	Chapter Advisory Group, Webmaster, Comm.	X	Tara Diesbourg	Oakland Univ. Student Section Advisor
	Ryan Darling	Chapter Advisory Group			Univ. of Findlay Student Section Advisor
X	Margaret Warack	Chapter Advisory Group		Van Nguyen	OU Student Section President
	Janae Carter	Student Liaison			
X	Byron Beattie	Community Affairs Chair			
	Angela Cook	Guest			
X	Ciara Bazinski	Guest			
X – Present R – Reported Unable to Attend					

Meeting Date/Time	
Date: 2/6/2025	Time: 2:00 PM
Location: Zoom	Recorded by: Berj Bush

Agenda	
President's Remarks	5 minutes
Secretary – Approve Minutes	2 minutes
Vice President's Remarks	5 minutes
Treasurer's Report	2 minutes
Membership Chair Report	5 minutes
Student Sections Report	5 minutes
Programs & PD Report	5 minutes
Round Table	25 minutes

Notes
Quorum Established: Yes
<p>President's Remarks:</p> <ul style="list-style-type: none"> Establish a Quorum Call to Order Roll Call <p>1. We had two incredible events in January. First, our New Year's Kickoff was a ton of fun! You can't beat pool, bowling, great food, and company. We also got to meet some new members and first-time attendees. Second, we had an engaging event with Balancing Life's Issues. The hour-long discussion helped build our "EQ Muscles" and learn about empathy. The presenter was excellent, and we enjoyed hearing about this important topic.</p> <p>2. I attended the virtual Leadership Conference: January Jump Start. The keynote speaker was Kim Becking: Unstoppable Momentum Home - Kim Becking The topic was reframing change and redefining resilience. I took a ton of notes and it was very impactful. This was one of the best keynotes speakers I've heard in a while. If you have an opportunity to hear her speak, I would highly recommend it!</p>



3. The last leadership conference for the chapter year is April 23 (online). It will take place during National Volunteer Week. This session will feature appreciation for all that has been accomplished, and recognition of all the hard work volunteers contribute each year. Registration has not opened yet.
4. Mark Gliha has volunteered to be our chapter liaison for our MIOSHA Alliance. I forwarded his contact information to Chris Johnson. These meetings usually take place quarterly. He will report back to the board after these meetings/provide a summary.
5. Society elections begin March 1st and keep an eye out for your ballot in your email. Please cast your vote!
6. If you haven't done so already, please register for our next event which is at Noon Thursday: Once Upon a Time in Safety: Storytelling Secrets for Unforgettable Impact – ASSP Greater Detroit Chapter
- We will also have a hybrid board meeting at Oakland University on March 6th. Afterwards, we will have an event on VR safety training. Food/refreshments will be provided.
- Spread the word and encourage your colleagues to attend!

Secretary:

- *Approve minutes from last meeting*
- The January 2025 minutes were emailed them to the Board. One small correction- meeting date/time should say 2025.

Vice President's Remarks:

- We have our chapter elections that need to take place. We have a full slate/docket.
- Need to send Linda a brief Bio & picture for the ballot. Please send by 2/14. Berj will send a reminder email.
- See if we have a previous template and update it with the new names.

Treasurer's Report:

- *Review and approve Treasurer's Report Budget vs. Actuals*
- Hayden P. shared the Monthly Financial Report on screen and emailed it to the Board.
- Berj set a motion to approve, Linda 2nd- approved.

Membership Chair Report:

- *Membership Report*
- Aaron M. will reach out to welcome new members and support expired members.

Chapter Web / Communications Report:

- Greg Z. – No updates. Society sent an email saying they are transitioning chapters to a new hosting platform. There is a new ticketing system if we have any IT issues.
- Linda has some postings for Greg.

Student Sections Report:

- *Oakland University*
 - Tara D. - The student section has a meeting scheduled at the end of the month with Greg & they are planning another student meeting in March.
 - Planning for MI Safety Conference.
 - Virtual Career Fair on 2/11 from 5-7 for EHS students.
- Byron: The winners of the Michigan Safety Conference General Safety Scholarship will be announced in March. It was recently updated and they received applications from.
- *University of Findlay*

Programs & PD Report:

- **Programs**
 - Please register for the next technical event at Oakland University: VR Safety training.
 - April- Michigan Safety Conference event- Berj to get the details.
 - Transition meeting in May/June and mini-ROC.

Advisory Board Report:



- Greg Z/Margaret. - No updates. Next meeting is 2/27. Will provide an update at the next meeting & will seek feedback from the board/extended board.

Roundtable:

- Safety Day on Oakland University campus - May 30-31
 - Inviting local school groups and Girl Scouts
 - Demo stations of all different kinds of EHS concepts (i.e., confined space)
 - Call for volunteers to give a demo
- Community Affairs - Byron B.
 - There is a need for Tornado Spotters in some locations. Tri county and Detroit LEPCs are in need for tornado spotters per their LEPC chairs
 - Update: Michigan SkyWarn. There is online & in person training. This is open to everybody.
<https://miskywarn.org/requirements.html>
- Government Affairs
- Affiliate Societies- Follow up with the members who are a part of EDS. Or if they are ready to rotate, switch to a new member.
- Awards & Honors
 - Call for nomination for the SPY Award.
 - Greg: Is there a list of winners over the last few years? See if a list is available.
- Community Affairs
- Upcoming 2025 conferences:
 - Michigan Safety Conference, April 15-16 in Lansing
- Aaron: Check out some fun celebratory events for the transition meeting.
- Greg: ANSI Z10 Committee meetings coming up end March/early April & ISO Tag meeting in Houston. If you notice any improvement opportunities, or things you would like to see included, share your thoughts with Greg.
- *Optional:*
 - ASSP Foundation
 - Awards & Honors
 - Advisory Committee
 - Affiliate Societies
 - Community Affairs
 - Auditing & Nominating
 - Govn't Affairs
 - Long Range Planning

Meeting Adjourn: 2:40 PM

Action Items

Item No.	Action Item	Responsible Party	Target Date	Completion Date
1	Add Mid-MI meeting to COMT	Sandy A.	1/31/2024	1/19/2024
2	Draft first newsletter	Sandy A. / Karly S.	1/31/2024	1/19/2024
3	<i>Decide criteria for student scholarship</i>	<i>Berj B.</i>	<i>7/30/2024</i>	<i>-----</i>
4	Coordinate with other MI chapters to coordinate MSC joint presentation	Sandy A. / Berj B.	2/29/2024	2/16/2024
5	Create and send member interest survey, review results in Feb. board meeting	Karly S. / Sandy A.	2/16/2024	2/16/2024



6	Create and send out Board Member survey for meeting times/days	Karly S.	3/8/2024	2/22/2024
7	Prep for fiscal end of year audit.	Berj B. / Hayden P.	4/30/2024	5/2/2024
8	Start a committee for Student Scholarships - goal to initiate by September			
9	Establish Liaison for ESD and decide whether to renew	Sandy A.	6/6/2024	6/6/2024

Archived Action Items (2023)

Item No.	Action Item	Responsible Party	Target Date	Completion Date
1	Work with Rich DeLeau for sponsorship information	Greg Z.	11/15/2023	1/19/2024
2	Purchase presentation supplies (speaker, microphone, projector)	Sandy A.	11/15/2023	10/23/2023
3	Collect student memberships and pay	Tara D./Berj B.	10/15/2023	12/15/2023
4	Send out Long-Range Planning Survey	Linda Z./Sandy A.	10/27/2023	12/15/2023